



Community College of Allegheny County

Allegheny Campus
808 Ridge Ave
Pgh, PA 15212

Boyce Campus
595 Beatty Rd
Monroeville, PA 15145

North Campus
8701 Perry Hwy
Pgh, PA 15237

South Campus
1750 Clairton Rd
West Mifflin, PA 15122

Academic Forgiveness (D & F grades only)

Guidelines for both policies:

- 1. Only D & F grades are considered.
2. D grade courses already used for a degree, certificate or diploma cannot be forgiven.
3. All students must have successfully completed a minimum of 12 additional credits earning a GPA of 2.0 or higher for courses taken after meeting one of the two conditions described below.
4. There is no limitation on the number of courses that can be forgiven.
5. D & F grades will remain on the college transcript followed by a # notation but will no longer be calculated in the GPA.

Mark the Academic Forgiveness policy you are applying for:

Input box for 4-Year Absence from Credit Courses

4-Year Absence from Credit Courses [Advisor - Please submit w/student transcript]

- 1. Must have not attended CCAC for four (4) consecutive calendar years.
2. All courses, including developmental and courses currently being repeated, can be considered.

Input box for Change of Program/Major

Change of Program/Major (one-time only) [Advisor - Please submit w/ student transcript & SACP printout]

- 1. Consideration only given to completed courses, which are not applicable to the new program.
2. Developmental courses are ineligible.
3. Electives can be forgiven only if there is another course that meets that requirement.
4. Subsequent change of program forgiveness requests can only be made after a minimum of four (4) calendar years between requests.

Name ID# or SSN

Address Street City State Zip Code

Telephone (day) (evening)

Old Major (title) (code #)

New Major (title) (code #)

Table with columns: Course Number, Credits, Course Title, Year/Term Taken, Office Use Only (Approved, Denied)

Advising Comments:

Student's Signature: Date:

Advisor's Signature: Date:

Director's Signature: Date:

Reason/Comment: