



# Community College of Allegheny County

Allegheny Campus 808 Ridge Ave Pgh, PA 15212  
 Boyce Campus 595 Beatty Rd Monroeville, PA 15145  
 North Campus 8701 Perry Hwy Pgh, PA 15237  
 South Campus 1750 Clairton Rd West Mifflin, PA 15122

# Application for Graduation

**Application Deadlines:** If these dates fall on a weekend/holiday, deadline is the Friday before.

May deadline – **March 1**

August deadline – **← March 1, if attending May ceremony. July 15, if will not attend the ceremony.**

December deadline – **November 30**

↓ ↓ ↓ **CLEARLY PRINT NAME TO APPEAR ON DIPLOMA (ON LINE BELOW)** ↓ ↓ ↓

First Name \_\_\_\_\_

Middle Name or Initial \_\_\_\_\_

Last Name \_\_\_\_\_

Student ID # \_\_\_\_\_

Hometown Zip: \_\_\_\_\_

Enter contact information below. If changed, I give CCAC permission to update my address. →  Yes  No

Street Address: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Personal Email: \_\_\_\_\_

**NOTE: Healthcare and many other professions now require verification of degree by presenting the diploma during the hiring process.**

Do you want to receive your CCAC diploma?  Yes  No

Do you anticipate attending the May Commencement Ceremony?  Yes  No

If you answered NO to both of the above questions, the graduation fee is waived at this time.

If you answered YES to one or both of the questions, **payment is due upon receipt of the application for graduation.**

**Month & Year Applying for Graduation:**

May \_\_\_\_\_  August \_\_\_\_\_  December \_\_\_\_\_

**COMMENCEMENT CEREMONY IS HELD IN MAY ONLY.**

Applicants for **August** graduation may participate in that year's May ceremony.

(All requirements must be completed successfully before a diploma will be awarded.)

**December** graduates may participate in next year's May ceremony.

Applying for the following:

- Associate of Arts (AA)
- Associate of Science (AS)
- Associate of Applied Science (AAS)
- Diploma  Certificate

Program Code #: \_\_\_\_\_

Program Name: \_\_\_\_\_

Specialization: \_\_\_\_\_

Signature of Student \_\_\_\_\_

Date Submitted \_\_\_\_\_

**Do not write below this area >>>> Office Use Only**

Advisor's Preliminary Degree Audit

Recommended  Pending  Reason: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Initial Review – Office Use**

Completed Credits	
Cur _____ Cr Reg	
Transfer Credits	
CLEP	
Credit by Exam	
Total Credits	
GPA	

**Final Review – Office Use**

Completed Credits		Honors	
Transfer Credits		High Honors	
CLEP		Highest Honor	
Credit by Exam		PTK	
Total Credits			
GPA			

**Office Use - Grad Fee Pd**

**(Diploma/Ceremony)**  
 Date Rcvd \_\_\_\_\_  
 Initials \_\_\_\_\_

**Reg Staff Use Only**

POSTED TO SGRD:  
 Date: \_\_\_\_\_

Initial Review \_\_\_\_\_ Date: \_\_\_\_\_ Comments: \_\_\_\_\_

I certify applicant has met CCAC requirements for major indicated above.

**Administrator's Signature:** \_\_\_\_\_

Date: \_\_\_\_\_

Denied Graduation. Comments: \_\_\_\_\_