

# Articulation Agreement to Facilitate the Transfer of Student Credits from the Community College of Allegheny County to Thiel College

## Purpose

The purpose of this Articulation Agreement is to facilitate a smooth transition for participating students from an Associate Degree program at the Community College of Allegheny County (CCAC), to Thiel College (Thiel). This transition is based upon the achievement of specified competencies in the student's selected major. Under the terms of the agreement, CCAC and Thiel recognize that:

1. Each institution shall retain its own unique identity in its programs.
2. Students can benefit from an arrangement which specifically defines which courses would still be required of students, upon completing a specific Associate Degree from CCAC, if they desired to pursue a Baccalaureate Degree at Thiel.
3. Each institution also maintains agreements for similar programs with other institutions and neither institution enters into this agreement with exclusivity.
4. Those students seeking to transfer must first satisfy requirements for graduation from their respective program at CCAC.
5. Students must meet all admissions requirements established by Thiel College before any transfer credits will be accepted. Student admission is not guaranteed, but will be better facilitated through this agreement.
6. This agreement must be updated periodically and any significant changes in the programs covered in this articulation agreement must be reported to the other institution promptly.
7. This agreement is based upon the offerings of the respective institutions as of February 2015.

## Applicable Programs

This agreement covers articulation between the following programs (although other programs may be added and this agreement updated from periodically):

<b>CCAC Associate Degree:</b>	<b>Articulation into Thiel Degree:</b>
Associate of Science in Business Management	Bachelor of Arts in Business Administration
Associate of Science in Accounting	Bachelor of Arts in Accounting

## Administrative Representatives

The designated representatives at each institution shall be as follows:

	<b>CCAC</b>	<b>Thiel College</b>
<b>Signatories</b>	Quintin B. Bullock, D.D.S., President	Troy D. VanAken, Ph.D., President
<b>Academic Representative</b>	Gretchen Mullin-Sawicki, Ph.D., Acting Provost/ Executive Vice President for Academic and Student Affairs	Lynn Franken, Ph.D., VP for Academic Affairs, Dean of the College
<b>Outreach</b>	CCAC Campus Counselors	Jennifer Kelley, Transfer Counselor
<b>Registrar</b>	Diane Jacobs, Ed.D., Registrar	Denise Urey, Registrar

## Responsibilities

### Students

Students will be encouraged to meet with a Thiel College representative during scheduled visits and/or events at CCAC campuses. Students applying to Thiel College under this agreement must complete the required application process as outlined at <http://www.thiel.edu/admissions/transfer-students>. Applications may be submitted online from the same website. Students will be responsible for providing Thiel's Admissions Office with all required documentation to ensure the transfer of articulated credits to Thiel. Students will be required to register for and attend classes at the locations designated by their course schedule. Tuition shall be charged using the current published rate at the time of registration. This agreement does not address or affect tuition at either institution.

### Community College of Allegheny College

As a student nears the completion of his or her Associate Degree at CCAC, designated CCAC representatives will be responsible for offering information about the articulation program with Thiel as an option for students wishing to complete a Baccalaureate Degree. The designated CCAC representative will remain well-versed in the details of the agreement in order to provide the utmost clarity to the students. When initiated by the student, CCAC will facilitate the timely processing of transcript and/or record requests to expedite admission to Thiel. CCAC will be responsible for providing course updates to Thiel College whenever a course is added, eliminated or significantly changed in a manner that might affect the knowledge base of students who may be covered under this agreement. CCAC will also allow the posting of a reasonable number of informational flyers and/or posters promoting the CCAC-Thiel relationship. Posters may include dates during which students may visit with a visiting Thiel College admissions representative.

### Thiel College

An admissions representative from Thiel College will be available by phone or e-mail to advise students who are interested in the articulation agreement. Whenever possible, an admissions representative will schedule visits to CCAC campuses and attend campus Transfer Fairs to meet with students. The Admissions Office at Thiel College is responsible for the expedient processing of student applications under this agreement. Thiel College shall accept courses for transfer as defined in the attachments/addendums to this agreement unless otherwise changed, in writing, by both parties to this agreement. In order for a CCAC course to transfer to Thiel, the student must earn a grade of "C" or better, unless otherwise noted in the agreement. CCAC students who have successfully completed an Associate degree will be admitted to Thiel College with junior class standing, provided they completed a minimum of fifty-eight credit hours with a grade of "C-" or better. Thiel College will be responsible for providing its course updates to CCAC whenever an applicable degree program has changed requirements. Students who enter Thiel College under this agreement will be responsible only for the coursework described as of the date of their admission. Subsequent changes to this agreement will not add or remove course requirements for matriculating students.

**Review Period**

This agreement shall be formally reviewed every three years beginning on the date of signing. The institutions will have 30 days to review the agreement. If no changes are reported, the agreement shall continue for successive years (one year at a time) until the document is amended or until the parties elect to otherwise change or discontinue the agreement.

During the period between reviews, when one institution has identified critical changes which must be made to the agreement, the outreach representative from the respective institution shall contact the other institution to arrange a review. The agreement and addenda can only be changed with an official signature from each institution.

**Signatures**

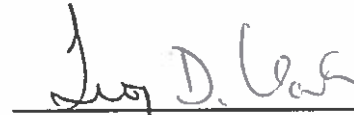
We, the undersigned representatives of the institutions, agree to the terms of this articulation agreement for a minimum period of three years after the date of signing.

**Community College of Allegheny County**  
800 Allegheny Avenue  
Pittsburgh, PA 15233

**Thiel College**  
75 College Avenue  
Greenville, PA 16125





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Quintin B. Bullock, D.D.S., President



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Troy D. VanAken, Ph.D., President

Date: 3/20/15

Date: 4-22-15

  
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Gretchen Mullin-Sawicki, Ph.D., Acting  
Provost/ Vice President for Academic  
And Student Affairs  
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Lynn Frankon, Ph.D., VP for Academic  
Affairs, Dean of the College

Date: 3-19-15

Date: 4.22.15

**Articulation Matrix for Agreement between  
Thiel College and the Community College of Allegheny County  
B.A. in Business Administration for A.S. Business Management Transfer Students**  
(Colors correspond to CCAC semesters 1-4)

CCAC Number	CCAC Course	Course Description	Credit	Thiel Requirement	Course Name	Credit
ACC-104	Financial Accounting	This is an introduction to the basic concepts of financial accounting, including the preparation, interpretation and utilization of financial statement data. The basic principles and concepts governing the recording and reporting of accounting data including the system of debits and credits will be covered. The course will also cover receivables, notes, inventory, depreciation, plant assets, current and long-term liabilities, as well as corporate accounting topics.	4	Major Requirement	ACCT 113 Accounting I	3
BUS-101	Introduction to Business	This course is a survey of modern business practices.	3	Elective	BADM 100 Intro to Business	3
ENG-101	English Composition 1	This is a course that introduces or continues to familiarize students with critical thinking, the principles of academic writing and rudimentary research skills. Through the writing process, students refine topics; develop and support ideas; investigate, evaluate and integrate appropriate sources; edit for effective style and usage; and determine appropriate approaches for a variety of contexts, audiences and purposes.	3	Core Requirement: Composition	ENG 111 Oral & Written Expression 1	3
Computer Tech Elective CIT-140 <i>recommended</i>	Office Productivity Applications	This course provides students with knowledge and skills to effectively use spreadsheet and database productivity applications in a work environment. Students learn through applied and project-based activities that go beyond the mechanics of the software. It engages students to utilize critical thinking activities for applied learning and problem-solving. Topics include Microsoft Excel, Access and business applications integration.	4	Major Requirement	CIS 111 Word Processing CIS 112 Spreadsheet Applications CIS 113 Data Management	3
Social Science Elective ACC-203	Managerial Accounting	<i>Elective from ANT, CJC, POL, PSY, or SOC recommended</i> This is a course in utilization of accounting information for the purpose of managerial control and decision-making. Topics include an analysis of financial statements and accounting reports, cash flow analysis, cost-volume-profit analysis, cost accounting concepts and budgeting as tools for planning and control.	3	Core Requirement: Socio-Political	Socio-Political Elective	3
			4	Major Requirement	BADM 233 Managerial Accounting	3

BUS-103	Principles of Management	This is an introduction to the theory and principles of organization and management. The management process is studied, including the areas of planning, organizing and control.	3	Major Requirement	BADM 374 Principles of Management	3
ECO-102	Principles of Macroeconomics	This course is an introduction to the economic activity of the nation, introducing basic concepts and institutions. Emphasis is on aggregate income and spending, the government fiscal and monetary policy, national income accounting, economic growth and comparative economic systems.	3	Major Requirement	ECON 211 Macroeconomics	3
ENG-102	English Composition 2	This is a course that further develops skills in formal research-based and argumentative writing and emphasizes the use of multi-disciplinary sources.	3	Core Requirement: Humanistic	Humanities Elective	3
Mathematics Elective MAT-111 or MAT 161 <i>recommended</i>	College Algebra or Elementary Statistics		3	Major Requirement/Core Requirement: Quantitative Reasoning	MATH 107 College Algebra or MATH 211 Elementary Stats	3
BUS-104	Principles of Marketing	This is a study of the process of planning and executing the conception, pricing, distribution and promotion of products that will fulfill consumer needs and wants and satisfy the goals of the individual organization.	3	Major Requirement	BADM 454 Marketing	3
SPH-101	Oral Communication	This is a course to develop the students' skill in the organization and oral expression of ideas. Emphasis is on the way people communicate effectively in professional, business and social situations.	3	Core Requirement: Composition	ENG 112 Oral & Written Expression II	3
Business Course BUS-108 or BUS-201 <i>recommended</i>	Principles of Finance or Human Resources Management		3	Major Requirement	BADM 344 Finance or BADM 484 HR Management	3
Restricted Elective BUS-130 <i>recommended</i>	Business Communications	This course develops a student's skills in writing effective business letters, reports and research projects. Verbal communication skills and the preparation of resumes and other job related materials are studied.	3	Major Requirement	BADM 384 Business Communication	3
Science Elective		Natural science with lab experience <i>recommended</i>	4	Core Requirement: Scientific Reasoning	Science Elective	4
BUS-251	Business Law I	This course presents a study of law and the court system in business. Topics include the law of contracts, enforceable agreements, operation and discharge as well as remedies at law and in equity.	3	Major Requirement	BADM 355 Business Law I	3
Business Course BUS-151 or BUS-211 <i>recommended</i>	Social Theory of Business Ethics or Principles of Advertising		3	Major Requirement	BADM 364 Business Ethics or BADM 324 Advertising	3

Business Elective BUS-252 <i>recommended</i>	Business Law 2	This course is an examination of the laws of partnerships, corporations, property and title. Specialized business law relationships including landlord-tenant, insurer insured, sales and warranty contracts, bailments and the law of negotiable instruments are studied.	3	Major Requirement	BADM 356 Business Law II	3
General Elective ECO-103 <i>recommended</i>	Principles of Microeconomics	The course is an introduction to the activities of individual economic units, such as industries, companies, households and consumers. The course emphasis is on markets, the price system and the allocation of resources as they affect the consumer, the producer and the economy.	3	Major Requirement	ECON 221 Microeconomics	3
General Elective		Course from ART, MUS or THE <i>recommended</i>	3	Core Requirement: Creative	Fine Arts Elective	3

TOTAL TRANSFER HOURS: 64

COURSES TO BE COMPLETED AT THIEL COLLEGE**:		Credit	Thiel Requirement
Thiel Course			
INDS 100 Presentational Literacy		1	Core Requirement: Presentational Literacy
Foreign Language (2 semesters)		6	Core Requirement: Foreign Language
REL 120 Interpreting the Jewish & Christian Scriptures		3	Core Requirement: Humanistic
Seminar I: Introduction to Seminar Series		1	Core Requirement: Seminar Series
Seminar II: Western Traditions		3	Core Requirement: Seminar Series
Seminar III: World Cultures		3	Core Requirement: Seminar Series
Seminar IV: Global Issues		3	Core Requirement: Seminar Series
HPED Elective		4	Core Requirement: Concern for Physical Wellbeing
MATH 107 College Algebra or MATH 211 Elementary Statistics		4	Major Requirement
Business Electives		12	Major Requirement: Select from ACCT 323, ACCT 343, BADM 334, BADM 324, BADM 300, BADM 364, BADM 456, BADM 376, BADM 490, BADM 304, BADM 455, BADM 474
General Electives		20	To reach the minimum of 124 hours for graduation

TOTAL HOURS COMPLETED AT THIEL: 60

\*\* To meet Thiel College Core Curriculum Requirements, students must complete 5 courses designated as Writing Intensive Courses (WIC) and 3 courses designated as Presentation Intensive courses (PIC). These courses can be a combination of major, minor, core and elective courses. As part of their coursework, students must also ensure that they complete two experiences as part of the Practicum Series. These experiences can be completed in the area of Citizenship, Leadership, Study Abroad/Away, or Scholarship. Students should consult with their academic advisor to ensure all Core Curriculum Requirements are met. Students must complete a minimum of 4 upper division courses within their major to earn the Thiel degree.

**Articulation Matrix for Agreement between  
Thiel College and the Community College of Allegheny County  
B.A. in Accounting for A.S. Accounting Transfer Students**  
(Colors correspond to CCAC semesters 1-4)

CCAC Number	CCAC Course	Course Description	Credit	Thiel Requirement	Course Name	Credit
ACC-104	Financial Accounting	This is an introduction to the basic concepts of financial accounting, including the preparation, interpretation and utilization of financial statement data. The basic principles and concepts governing the recording and reporting of accounting data including the system of debits and credits will be covered. The course will also cover receivables, notes, inventory, depreciation, plant assets, current and long-term liabilities, as well as corporate accounting topics.	4	Major Requirement	ACCT 113 Accounting I	3
ECO-102	Principles of Macroeconomics	This course is an introduction to the economic activity of the nation, introducing basic concepts and institutions. Emphasis is on aggregate income and spending, the government fiscal and monetary policy, national income accounting, economic growth and comparative economic systems.	3	Major Requirement	ECON 211 Macroeconomics	3
ENG-101	English Composition 1	This is a course that introduces or continues to familiarize students with critical thinking, the principles of academic writing and rudimentary research skills. Through the writing process, students refine topics; develop and support ideas; investigate, evaluate and integrate appropriate sources; edit for effective style and usage; and determine appropriate approaches for a variety of contexts, audiences and purposes.	3	Core Requirement: Composition	ENG 111: Oral & Written Expression 1	3
Computer Tech Elective CIT-140 <i>recommended</i>	Office Productivity Applications	This course provides students with knowledge and skills to effectively use spreadsheet and database productivity applications in a work environment. Students learn through applied and project-based activities that go beyond the mechanics of the software. It engages students to utilize critical thinking activities for applied learning and problem-solving. Topics include Microsoft Excel, Access and business applications integration.	4	Major Requirement	CIS 111 Word Processing CIS 112 Spreadsheet Applications CIS 113 Data Management	3
Social Science Elective		<i>Elective from ANT, CJC, POL, PSY, or SOC recommended</i>	3	Core Requirement: Socio-Political	Socio-Political Elective	3

ACC-203	Managerial Accounting	This is a course in utilization of accounting information for the purpose of managerial control and decision-making. Topics include an analysis of financial statements and accounting reports, cash flow analysis, cost-volume-profit analysis, cost accounting concepts and budgeting as tools for planning and control.	4	Major Requirement	ACCT 123 Accounting II <i>*Must earn B- or better</i>	3
ECO-103	Principles of Microeconomics	The course is an introduction to the activities of individual economic units, such as industries, companies, households and consumers. The course emphasizes is on markets, the price system and the allocation of resources as they affect the consumer, the producer and the economy.	3	Major Requirement	ECON 221 Microeconomics	3
ENG-102	English Composition 2	This is a course that further develops skills in formal research-based and argumentative writing and emphasizes the use of multi-disciplinary sources.	3	Core Requirement: Humanistic	Humanities Elective	3
Business Elective BUS-251 <i>recommended</i>	Business Law 1	This course presents a study of law and the court system in business. Topics include the law of contracts, enforceable agreements, operation and discharge as well as remedies at law and in equity.	3	Major Requirement	BADM 355 Business Law I	3
Mathematics Elective MAT-161 <i>recommended</i>	Elementary Statistics	This is a course for students in programs requiring knowledge of statistics. Topics may include graphing distributions, measures of central tendency and variability, correlation and regression, probability, hypothesis testing using the z, t and CHI square tests.	3	Major Requirement	MATH 211 Elementary Stats	3
ACC-201	Intermediate Accounting 1	This course provides a study of GAAP (generally accepted accounting principles) as related to financial statements. The course deals with current assets and liabilities, plant assets and intangibles.	3	Major Requirement	ACCT 213 Intermediate Accounting I	3
MAT-120	Analytical Methods	This is a course in selected topics in algebra with emphasis on business and social science applications. Topics include linear and non-linear algebraic functions, exponential and logarithmic functions, systems of linear equations and inequalities, vectors and matrices, linear programming, elementary probability and the mathematics of finance.	4	Core Requirement: Quantitative Reasoning	MATH 125 Quantitative Reasoning	3
SPH-101	Oral Communication	This is a course to develop the students' skill in the organization and oral expression of ideas. Emphasis is on the way people communicate effectively in professional, business and social situations.	3	Core Requirement: Composition	ENG 112 Oral & Written Expression II	3
English Elective ENG-103 <i>recommended</i>	Technical Communications	This is a course in the organization and writing of technical descriptions, processing instructions, articles, reports and proposals. This course applies the principles of composition, rhetoric and research to special fields, such as government, business or industry.	3	Major Requirement	BADM 384: Business Communication	3
Science Elective	Natural science with lab experience <i>recommended</i>	Natural science with lab experience <i>recommended</i>	4	Core Requirement: Scientific Reasoning	Science elective	4



ACC-202	Intermediate Accounting 2	This is a comprehensive study of financial statements with emphasis on current and long-term liabilities, investments in corporate securities, and owners' equity. Additional topics include leases, pensions, tax allocation changes in accounting principles and cash flow statement.	3	Major Requirement	ACCT 223 Intermediate Accounting II	3
Business Elective BUS-252 <i>recommended</i>	Business Law 2	This course is an examination of the laws of partnerships, corporations, property and title. Specialized business law relationships including landlord-tenant, insurer insured, sales and warranty contracts, bailments and the law of negotiable instruments are studied.	3	Major Requirement	BADM 356 Business Law II	3
Humanities Elective		<i>Course from ART, MUS or THE recommended</i>	3	Core Requirement: Creative Elective	Fine Arts Elective	3
Social Science Elective			3			3
General Elective BUS-103 <i>recommended</i>	Principles of Management	This is an introduction to the theory and principles of organization and management. The management process is studied, including the areas of planning, organizing and control.	3	Major Requirement	BADM 374 Principles of Management	3

TOTAL TRANSFER HOURS: 65

COURSES TO BE COMPLETED AT THIEL COLLEGE**:		
Thiel Course	Credit	Thiel Requirement
INDS 100 Presentational Literacy	1	Core Requirement: Presentational Literacy
Foreign Language (2 semesters)	6	Core Requirement: Foreign Language
REL 120 Interpreting the Jewish & Christian Scriptures	3	Core Requirement: Humanistic
Seminar I: Introduction to Seminar Series	1	Core Requirement: Seminar Series
Seminar II: Western Traditions	3	Core Requirement: Seminar Series
Seminar III: World Cultures	3	Core Requirement: Seminar Series
Seminar IV: Global Issues	3	Core Requirement: Seminar Series
HPED Elective	4	Core Requirement: Concern for Physical Wellbeing
ACCT 313 Cost Accounting	3	Major Requirement
ACCT 423 Auditing	3	Major Requirement
ACCT 333 Corporate Tax	3	Major Requirement
Upper Level ACCT Group I	6	Major Requirement: Choose from ACCT 412, ACCT 413, ACCT 413, ACCT 433, ACCT 343, ACCT 493
Upper Level ACCT Group II	6	Major Requirement: Choose from ACCT 455, ACCT 323, ACCT 253, ACCT 453
General Electives	14	To reach the minimum of 124 hours for graduation

**TOTAL HOURS COMPLETED AT THIEL: 59**

\*\* To meet Thiel College Core Curriculum Requirements, students must complete 5 courses designated as Writing Intensive Courses (WIC) and 3 courses designated as Presentation Intensive courses (PIC). These courses can be a combination of major, minor, core and elective courses. As part of their coursework, students must also ensure that they complete two experiences as part of the Practicum Series. These experiences can be completed in the area of Citizenship, Leadership, Study Abroad/Away, or Scholarship. Students should consult with their academic advisor to ensure all Core Curriculum Requirements are met.