



COMMUNITY COLLEGE OF ALLEGHENY COUNTY

Table with 4 columns: Allegheny Campus, Boyce Campus, North Campus, South Campus. Includes addresses, phone numbers, and fax numbers for each campus.

FINANCIAL AID ACADEMIC PROGRESS APPEAL

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Dear Student: To be considered for further financial aid, you MUST complete a Financial Aid Academic Progress Appeal and Degree Audit. DO NOT submit this petition until Sections I, II, and III are completed. INCOMPLETE petitions will not be processed. Return completed petitions to the Financial Aid Office at the campus you are attending along with a degree audit. Degree Audits can be obtained by meeting with an academic advisor. Complete petitions will usually be evaluated within ten (10) business days. You will be notified of the outcome of your petition by mail. Petitions must be received before the end of the add/drop period for it to be considered for the current term. Petitions received after the add/drop period will not be considered. Should you decide to register prior to receiving your appeal decision, it is your responsibility to make payment arrangements to secure your courses.

Section I: GENERAL INFORMATION (to be completed by student)

Form fields for student information: Student Name, SS# or ID#, Current Address, Birth Date, Home Phone, Mobile Phone, Email, Campus, Major/Program, Expected Graduation Date, Cumulative GPA.

Financial Aid Academic Appeal is only valid for the major/program listed above. Students who change their major/program must submit a new appeal once admitted to the new major/program.

SECTION II: STATEMENT OF APPEAL (to be completed by student)

Please consider my request for financial aid reinstatement for the following term _____

I am appealing the following financial aid academic progress requirements (check all that apply):

- Successful completion of 67 percent of all credits attempted
GPA less than 2.0
Maximum timeframe for degree, certificate or diploma
For example, if a program requires 30 credits to graduate, the certificate must be earned within 45 attempted credits. If a program requires 60 credits to graduate, the degree must be earned within 90 attempted credits.

In support of your petition, state unusual or specific extenuating circumstances that warrant a review of your petition to continue receiving federal financial aid. Use additional paper if necessary and provide any supporting documentation pertinent to your case. Please submit copies of supporting documents; originals will not be returned. Please consult CCAC's Satisfactory Academic Progress policy at www.ccac.edu for guidance on academic criteria.

Blank lines for providing supporting documentation and extenuating circumstances.



COMMUNITY COLLEGE OF ALLEGHENY COUNTY

Allegheny Campus 808 Ridge Avenue Pittsburgh, PA 15212 Ph: 412.237.2589 FAX: 412.237.3171
Boyce Campus 595 Beatty Road Monroeville, PA 15146 Ph: 724.325.6602 FAX: 412.237.3173
North Campus 8701 Perry Highway Pittsburgh, PA 15237 Ph: 412.369.3656 FAX: 412.237.3175
South Campus 1750 Clairton Road West Mifflin, PA 15122 Ph: 412.469.6241 FAX: 412.237.3177

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SECTION III: STUDENT ACADEMIC PROGRESS (to be completed by student)

Remaining credit hours needed to complete degree/certificate requirements (including the current semester) _____

Proposed schedule of classes student will register for next semester. Indicate whether these classes count toward the student's graduation requirements.

Table with 2 columns: Course, Required (Yes/No). Contains 6 rows for course registration.

A Degree Audit Evaluation must be submitted to the Financial Aid Office along with the Academic Progress Appeal Petition. The Degree Audit Evaluation may be obtained from an Academic Advisor. Please contact the Advising Office to schedule an appointment to meet with an Advisor. You may also visit: www.ccac.edu and click Appointment Central to schedule an advising appointment.

Student Signature _____ Date _____

Print Name _____

Section IV: Academic Progress Committee Action (to be completed by Academic Progress Appeals Committee)

Approved _____ Denied _____ Incomplete _____

Notes: _____