



## COMMUNITY COLLEGE OF ALLEGHENY COUNTY

Allegheny Campus	Boyce Campus	North Campus	South Campus
808 Ridge Avenue Pittsburgh, PA 15212 Ph: 412.237.2589 FAX: 412.237.3171	595 Beatty Road Monroeville, PA 15146 Ph: 724.325.6602 FAX: 412.237.3173	8701 Perry Highway Pittsburgh, PA 15237 Ph: 412.369.3656 FAX: 412.237.3175	1750 Clairton Road West Mifflin, PA 15122 Ph: 412.469.6241 FAX: 412.237.3177

# Master Promissory Note

First Time Loan Borrowers must complete the Master Promissory Note online prior to submitting a Loan Request Form at CCAC.

1. Log on to [www.studentaid.gov](http://www.studentaid.gov)



LOG IN

2. Select the blue button

- a. Use your FSA ID.
- b. Select Complete Loan Agreement.
- c. Select MPN for Subsidized/Unsubsidized Loans from the available options

3. Complete the red asterisk blocks which are required fields. Review data that may be pre-populated for accuracy.

4. Electronically sign your MPN, and be sure to “submit” YOUR LAST PAGE MUST SAY “Congratulations...”

5. CCAC will be notified electronically that you have completed your MPN. If the student experiences problems while on the website they should contact the C.O.D. Loan Origination Center at 1-800-557-7394

## **COMPUTERS ARE AVAILABLE AT** **ALL CCAC LOCATIONS**

**Questions??? Contact the Financial Aid office at the campus you are attending.**

Revised: February 23, 2018