

COMMUNITY COLLEGE OF ALLEGHENY COUNTY

WITHDRAWAL FORM

There is no refund of tuition for withdrawal. Refer to the appropriate academic calendar for drop or withdrawal deadlines(s). Withdrawals accepted in-person, by email, fax or postal mail. Photo ID is required. This withdrawal form is not official until you receive a confirmation statement. Retain the confirmation statement for your records.

Last Name	First Name	Middle Initial	CCAC Student ID
Street Address (include apt. no.)	City	State	Zip Code
Current Major	Email Address		
Home Phone (include area code)	Mobile Phone		

CHECK ALL THAT APPLY:

- I am withdrawing from one or more but not all of my classes this semester
 I am withdrawing from all of my classes this semester
 I will not be returning to CCAC (SWTH)
 I will not return next term but plan to return to CCAC at the following time: _____ (STHI)
 I am receiving Financial Aid
 I am currently receiving Military or Veterans Benefits

If you are receiving a student loan, grant, scholarship, work-study award or military/veterans benefits this semester, you must contact the Financial Aid/Military and Veterans Services office at your campus to find out how this withdrawal will affect your student account.

COURSE WITHDRAWAL: Semester: Fall Spring Summer _____ Year

Course Number & Section	Credits	Course Title	Instructor Name

REASON FOR WITHDRAWAL (choose primary reason):

Academic Difficulties/ Failing Course (AC)	Family/Home Responsibilities (FM)	Financial Difficulties (FA)
Housing Issues (HS)	Employment Work Schedule Change/New Job (EM)	No Longer Interested in College (NL)
Program is not Available at CCAC (PG)	Registration Difficulties (RG)	Transferred to Another School/Program (TR)
Church/Foreign Service (SV)	Transportation Difficulties (TS)	_____ School Name
Health Reasons (HL) <small>(contact Supportive Services if Medical Withdrawal is required)</small>	Military Commitment (ML) <small>(contact Military & Veterans Services if Military Withdrawal is required)</small>	

I understand and agree that there is no refund of tuition for a withdrawal. I further understand that processing a withdrawal may result in a financial aid adjustment to my student account for which I assume full financial responsibility and agree to pay as outlined in the CCAC Student Financial Responsibility Agreement.

Student Signature _____ Date _____

COLLEGE USE ONLY: Regist Initial _____ Date _____ Fin Aid Initial _____ Date _____ Military/Vets Initial _____ Date _____