

Business Management

General Option: Associate of Science (385.2)

This program prepares the student for an entry-level position dealing with business principles, procedures and problems. Graduates may qualify for a training program in business and industry, government or nonprofit organizations. Graduates may find jobs in several functional areas including, but not limited to, marketing, finance, human resource management or administrative areas of business.

This program is also appropriate for employees in entry-level management positions who seek to enhance their job skills by developing in-depth knowledge and managerial skills in planning, motivating, organizing and controlling resources. Students enrolled in this program may earn three pass-fail cooperative credits.

Upon successful completion of the program, the graduate will:

- Demonstrate business concepts in the areas of marketing, management, finance, accounting and the external business environments.
- Explain major concepts and elements of the global environment.
- Solve business problems through analysis and critical thinking.
- Demonstrate competency in oral and written communications such as standard business communications, memos, programs and reports.
- Discriminate between valid and invalid sources of information as a means of reporting on current trends in business.

COURSE SEQUENCE

First Semester

ACC 104	Financial Accounting	4	MW	10:00 AM–12:05 PM
BUS 101	Introduction to Business	3	MW	8:30 AM–10:00 AM
ENG 101	English Composition 1	3	TR	11:30 AM–12:57 PM
CIT 100	Computer Fundamentals & Applications	3	MW or TR	2:30 PM–4:00 PM
	Social Science Elective	3	TR	10:00 AM–11:27 AM (SOC 101)
			MW	1:00 PM–2:27 PM (PSY 101)

Second Semester

ACC 203	Managerial Accounting	4	TR	10:00 AM–11:40 AM
BUS 103	Principals of Management	3	TR	8:30 AM–9:59 AM
ECO 102	Principles of Macroeconomics	3	F	8:20 AM–11:10 AM
ENG 102	English Composition 2	3	MW	10:00 AM–11:25 AM
MAT 195	Business Mathematics	3		online

Third Semester

BUS 104	Principals of Marketing	3	F	8:30 AM–11:40 AM
SPH 101	Oral Communication	3	TR	1:00 PM–2:29 PM
BUS 240	Small Business Management 1	3	TR	8:30 AM–9:59 AM
ACC 120	Computer Applications in Accounting	3		online
BIO 100	Life Science	3	F	12:00 PM–3:10 PM

Fourth Semester

BUS 251	Business Law 1	3	TR	8:30 AM–9:59 AM
BUS 201	Human Resource Management	3	TR	10:00 AM–11:15 AM
BUS	Business Elective	3		online
	General Electives	6		many options

Total Credits 62

CCAC Washington County

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