## CCAC NURSE AIDE TRAINING PROGRAM



Prior to registering/enrolling in our Nurse Aide Training Program, you must follow these steps to be considered for admission into the program. All information related to this program can be found on our CCAC webpage listed below

Nurse Aide Training Program (ccac.edu)

- 1. Attend a **MANDATORY** informational session link is found on the Nurse Aide webpage, attendance will be taken during the zoom session.
- 2. Pass the TABE reading test with at least a score of 22/25 that will be administered on the dates listed on the NA webpage

## Once you have completed steps 1 & 2, you can then complete step 3.

- 3. Submit ALL required documents in ONE email to <a href="mailto:kzombek@ccac.edu">kzombek@ccac.edu</a>.
  - a. Completed & signed CCAC Health form and 2 step TB results including QuantiFERON or chest x-ray
  - b. Printout of your PA Criminal Background check certificate from the epatch.pa.gov/home website
  - c. A copy of your High School Diploma or GED. Also accepted is an official HS transcript
  - d. A copy of your PA Driver's License or PA Identification card
  - e. 2 proofs of residency (pay stub, cell phone bill etc.) with your current address

**DO NOT** send an email with your documents unless you have **ALL** of the documents to send. If you don't follow these instructions, the email will be returned to you.

In the email to <u>kzombek@ccac.edu</u> you will put the following information:

- 1. Your first and last name in the subject line.
- 2. You will put the class date that you are looking to enroll in
- 3. You will put if you are a self-paying student or a student that is being sponsored and the name of your sponsor.

Again, ALL of this information is given to you during the informational session.